

Curriculum Vitae

Applied for the post of:

A. Personal Background

1. Name			
2. Date Of birth			
3. Nationality:			
4. Home Address :-			
5. Correspondence Address			
6. Contact No:	Home:	Cell .No	Office
7. Email:			

B. Academic Qualification (Latest on the top)

University	Degree	Year	Division

C. Training

Institution	Training on:	Duration

D. Language

Language	Speak ing	Writing	Reading	Remarks
English				
Nepali				
Other Language				
a.				
b.				
c.				

Note

1.Excellent

2.Good

3.Fair

4.Poor

E. Work Experience, including consultancy service (If more than one, fill accordingly creating tables)

1.

Employer Name :-		
Funding Agency :-		
Job Title/ designation:		
Supervisor's Name:	Contact No:	Email
Duration	From:	To:
Key Responsibilities (in bullet points)		
Achievement		

F. Computer Skill

Skill	Excellent	Good	Fair	Remarks
Word				
Spread Sheet (Excel)				
Power point				
SPSS				
GIS				
Other software (Please specify below)				

G. Awards/Honors/Medal

Name of Awards/Honors/Medal	Year Obtained

H. Referees (3 Referees with contact no: & email id)